

## **POLICY COMMITTEE 2022-2023**

- CHAIRPERSON:** Gerald Holleran, Member, Board of Education
- MEMBER:** Ruth Bruning, Member, Board of Education  
Michele Johnson, Member, Board of Education  
Ron Shaw, Member, Board of Education  
Sara Lattin, Board of Education President (*Alternate*)  
Derek Almy, Director of Student Services  
Lindsey Tice, School Business Administrator

### **Article I. Charge to the Committee**

The Policy Committee is charged with ensuring the Elmira City School District has a set of rules and policies consistent with all applicable federal and state regulations.

### **Article II. Term**

This Charter is effective from July 1, 2022, through June 30, 2023, subject to amendment or revocation by the Board.

### **Article III. Chair**

There shall be a Chair, appointed by the Board of Education from among its members. Vice-Chairs may be appointed by the Chair from among the members of the Policy Committee to assist in the operation of the Policy Committee.

### **Article IV. Membership**

#### **Number:**

There shall be at least four members of the Policy Committee. The length of appointment for each member of the Policy Committee shall be for no longer than the effective dates of the charter.

#### **Qualifications:**

At least two members of the Policy Committee shall also be members of the Board of Education. At least two members of the Policy Committee shall be employees of the District, appointed by the Superintendent. At no time may the membership include a number of members who are also members of the Board of Education equal to or in excess of the number constituting a quorum of the Board of Education.

**Appointments:**

Members of the Policy Committee may be recommended by the Chair, subject to the approval of the President of the Board of Education as per current Board of Education Policy 1321. The Chair shall be responsible for submitting candidates to the Board of Education for approval by the President in the same manner that other action items may be placed before the Board.

**Removal:**

Members of the Policy Committee may be removed without cause by the Board of Education.

**Resignation:**

Members may resign at any time by communicating such resignation to the Chair, the Board President, or the Board Clerk.

**Article V. Powers****Scope of Powers:**

The Policy Committee shall have no power to spend money or commit the District to any course of action. The Policy Committee shall be subject to all Policies and Regulations of the District and to applicable law. The Policy Committee may make recommendations to the Board of Education or the Superintendent, as appropriate, to take actions for the benefit of the District.

**Meetings:** First Wednesday of each month.

Meetings of the Policy Committee shall be scheduled, posted, and conducted as required by the Open Meetings Law.

**Decisions:**

The Policy Committee should, in the first instance, attempt to make decisions by consensus. If consensus cannot be reached, the Policy Committee can make decisions by majority vote. No decision or recommendation shall be recognized as an act of the Policy Committee without agreement of a majority of the membership.

**Information:**

The Policy Committee may request of the District administration any information the Policy Committee believes is necessary to conduct its work, but the administration shall not disclose any information otherwise kept confidential by the policies of the District or by applicable law without specific authorization of, and subject to any terms imposed by, the Board of Education.

## **Article VI. Obligations**

### **Annual objectives:**

The Policy Committee shall have as its primary function the codification of new rules and/or policies as identified by need. Secondly, existing rules and policies may be recommended for modification so that they remain consistent with any changes in relevant laws.

### **Reports:**

The Policy Committee shall report on its progress monthly and as requested from time to time by the Board.